

**Department of Personnel Administration
Memorandum**

TO: Personnel Management Liaisons (PML)

SUBJECT: Workers' Compensation – Rohnert Park and Eureka Transition to Imaging	REFERENCE NUMBER: 2008-037
DATE ISSUED: 11/17/08	SUPERSEDES:

This memorandum should be forwarded to:

**Personnel Officers
Personnel Transactions Supervisors
Return-to-Work Coordinators
Health and Safety Officers**

FROM: Department of Personnel Administration
Benefits Division

CONTACT: Tracy Caldwell, Workers' Compensation Program
(916) 445-9760
Fax: (916) 324-3213
Email: tracycaldwell@dpa.ca.gov

The State Contract Services Offices are continuing the transition to imaged correspondence. The Oxnard Office was the first (PML 2008-032) and the Rohnert Park/Eureka State Contract offices are the second.

As of November 1, 2008, all mail relating to claims handled at the Rohnert Park and Eureka State Contracts Offices should be sent to this NEW PO BOX:

STATE COMPENSATION INSURANCE FUND
CLAIMS PROCESSING CENTER
PO BOX 3171
SUISUN CITY, CA 94585

Please continue to send mail not related to a specific claim to their respective street address:

5900 State Farm Drive, Suite 200
Rohnert Park CA 94928

2440 Sixth Street
Eureka, CA 95501

When the next office makes the transition, another notice will be sent.

/s/Greg Beatty

Greg Beatty, Chief
Benefits Division